



CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of meeting held on
Monday 28th November 2016, 7.30pm in the Hugh Miller Institute

Minutes
Approved
30.1.2017

Present

Community Councillors: Jacquie Ross (JR) Chair, Diane Brawn (DB) Secretary, Estelle Quick (EQ) Treasurer, Rosemarie Hogg (RH), Alan McDonald (AM), Gabriele Pearson (GP)

Youth Representative:

Highland Councillors: Cllr Craig Fraser (CF)

Police Scotland:

Member(s) of the public:

Community Council Minute Secretary: Gillian McNaught (GM)

	<i>(Minute Secretary's note)</i> . The 'Drop-In' session as advertised was held between 7 - 7.30pm.	
1	<u>Chairman's Welcome</u> JR welcomed everyone to the meeting. <u>Apologies:</u> Cllr David Alston (DA), Kenneth MacFarlane (KM), Bryn Leyshon (BL), PC Calum Reid (PC CR).	
2	<u>Declaration of Interests</u> GP declares an interest in CFWI, one of the companies referred to in 9.5.	
3	<u>Approval of previous Minutes, 31st October 2016</u> The following correction was recorded: <ul style="list-style-type: none">• In 4.2, the fence referred to is around the football park. The Minutes were then approved by EQ & seconded by AM.	
4	<u>Youth issues</u> No report this month.	
5	<u>Police Report</u>	
5.1	<i>(Minute Secretary's note - No report for the meeting but was circulated by GP to Members afterwards)</i> . Appendix A.	

6	<u>Matters Arising</u>	
6.1	(4.2 Follow up on broken fence around football park). Ongoing.	CF
6.2	(4.3 Follow up on Stagecoach scheduling problems and progress meeting with new Director). DB reported that this had been discussed at the last BICC meeting and that Philip Prestwood, Assistant Operations Manager, at Stagecoach had attended. He gave assurances that Stagecoach are re-scheduling and this should improve timings. Stagecoach is aware of concerns about speeding and staff have been made aware and notices posted at HQ. Discharged.	
6.3	(4.4 Follow up on graveyard maintenance issues). HC propose to take this service back 'in house', so it is anticipated this matter will improve. Discharged.	
6.4	(6.1 Follow up on parked car at junction causing problems). Ongoing.	EQ
6.5	(6.2 Road Traffic Management issues). A proposed meeting on 29th November with Iain Moncrieff was cancelled by JR due to no response. JR will ask for a new date and copy CF into emails. Ongoing.	JR &CF
6.6	(4.4 Report Broken gate at Townlands play park). CF sent photographs to HC as a Health & Safety issue. Will follow up. Ongoing.	CF
6.7	(6.5 Follow up on C&DCC publication sales on Ebay). Ongoing.	EQ
6.8	(6.6 Contact HC Waste ref: bin in Victoria Park). Fraser Thomson, Youth Worker has already organised a litter pick up in town and is following up with a litter project through Youth Cafe. Discharged.	
6.9	(9.13 Send complaint about removal of grave marker to Craig). Ongoing.	CF
6.10	(9.8 JR to follow up with Hugh Gardiner at HC, information about budget for Cromarty Public Toilets). JR contacted HC and updated members. It was confirmed the total budget to manage the Allan Square toilets would be £300 per month, with the HC retaining responsibility for building maintenance and repairs. Public toilet provision will be raised with HC after it was discussed at the last BICC meeting following communities' concerns. JR to feed back further information for discussion. Ongoing.	JR
6.11	(9.9 Meet with HC and Highlife Highland about soil from school build on Whitedykes site). Despite making email contact, JR has had no further response from HC Director Bill Alexander. Ongoing.	JR
(cont)		

(cont)	<u>Matters Arising</u>	
6.12	(6.10 Look at possibility of local contractor carrying out pruning work at the Ice House and at Marine Terrace). Ongoing.	CF
6.13	(6.12 Letter of thanks to Jim Mallows). To be done. Ongoing.	JR
6.14	(6.13 Research other areas in relation to Dog Poo bags and waste collections). DB reported that all CC areas no longer have free dog poo bags provided by HC but still rely on volunteers to empty the red dog poo bins. Discharged.	
6.15	(6.14 Follow up on proposed Memorial bench). Ongoing.	JR
6.16	(6.15 Follow up suggestions for Links Toilet). JR sent to John Nightingale. Awaiting comment. Ongoing.	RH & JR
6.17	(13 Follow up issues in his report). All issues raised will be tackled again in the NewYear. GP raised again the increasing problems on the Farness Road. (<i>Minute secretary's note: see item 11.2, Minutes 27.10.2014</i>). Ongoing.	CF
6.18	(17.1 & 16.6 Raise issue of access to Slipway and suggestion of ice warning signs at Glenurquhart with Iain Moncrieff). CF to compile full list of issues for a meeting with Iain Moncrieff (<i>see item 6.5</i>). Ongoing.	CF
6.19	(6.22 Re- assess the Drop in session at November meeting). It was agreed to restart the Drop in sessions in the Spring. Discharged.	
6.20	(7.4 Contact Di Agnew about reimbursement of Tractor insurance). Done. Discharged.	
6.21	(9.1 Estelle to email Craig who will contact HC about waste bin at Bayview end of Town). New general waste bin installed promptly by HC. Discharged.	
6.22	(9.3 Alan to organise wreath and attend on Remembrance day on behalf of C&DCC). Done. Discharged.	
6.23	(9.5 Remove temporary signs on Links and close Links after Bonfire night). Links closed for vehicle access until Spring. JR to post notice on CL website. Ongoing.	JR
6.24	(10 Send Gillian link to consultation on 20mph speed limits). Discharged.	
(cont)		

(cont) 6.25	(11.2 Liaise with Jill Stoner about Emergency Plan training for C&DCC Members). Dates confirmed are; <u>Saturday 10th December @2.30</u> and/or <u>Saturday 17th December @ 10am</u> and a full systems event on <u>Sunday 18th December @ 4.30pm</u> . Each session will be 2-3 hours long and C&DCC members should attend if possible. Ongoing.	ALL
6.26	(12.1 Follow up on fly tipping at the Red Burn). Ongoing.	CF
6.27	(12.2 Display new signs along reeds field to report cases of animal neglect to SSPCA). Field is currently empty so issue monitored and signs to be posted next year if necessary. Discharged.	
6.28	(12.2 Contact John Nightingale as owner of field with these issues). Done. Discharged.	
6.29	(12.3 Email all listings on CL website to make sure information up to date). EQ reported that this has taken some time with 96 contacts to be emailed. Replies and updates have been received and these have been passed to Kristina. Although time consuming, it was agreed his was a useful exercise. Ongoing.	EQ
6.30	(12.4 Post on Facebook a request for local information to be circulated to Kristina for CL website). Done. Discharged.	
6.31	(12.4 Ask Bryn to organise a leaflet drop re litter and dog and cat mess). Done. (<i>see item 6.8</i>). Discharged.	
6.32	(12.5 Report back on Ship to Ship public meetings). JR reported on a well supported Public Meeting in Inverness, which was attended by representatives of various groups and the MSPs, John Finnie and Katie Forbes. The amended application for Ship to Ship transfers will be submitted by CFPA in January 2017. Discharged.	
6.33	(12.6 Attend Port's Annual Public Meeting on behalf of C&DCC. <i>Minute Secretary's note, short report to members under item 9.5</i>). Done. Discharged.	
6.34	(12.9 Update Members when new information available on Albyn Housing field). JR emailed and no response. Ongoing.	JR
7	<u>Treasurer's Report</u>	
7.1	EQ circulated her report prior to the meeting (Appendix B).	
7.2	Lunch Club - EQ raised the point that people who could greatly benefit from the Lunch Club may not be attending for various reasons of distance/mobility/transport etc. EQ proposed that she asks the Cromarty Care Project to consider taking this forward. Members agreed.	EQ

<p>8</p> <p>8.1</p>	<p><u>Victoria Hall Report</u></p> <p>Alan Plampton circulated the Victoria Hall Report (Appendix C) prior to the meeting.</p> <p>Point 3 requested Members to confirm their agreement to the naming of the Hall's storage unit, <i>The Sheddie</i> and for a sign board erected displaying the name. All agreed.</p>	<p>EQ</p>
<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>(cont)</p>	<p><u>Community Councillors' Portfolios</u></p> <p><u>Estelle Quick</u></p> <ul style="list-style-type: none"> • Splash and Dash - this event will not take place in 2017. • A further online publication sale. • A request by another group for an additional set of keys for the HMI was declined by Members. <p><u>Rosemarie Hogg</u></p> <ul style="list-style-type: none"> • The Gritter has been in use. RH confirmed that the battery, which was thought to have a problem, is a new one installed at the summer service. <p><u>Alan McDonald</u></p> <ul style="list-style-type: none"> • The Gala - AM was not able to attend the AGM but the committee have kept him updated. • Cromarty Film Festival - This event takes place the first weekend of December. <p><u>Gabriele Pearson</u></p> <ul style="list-style-type: none"> • Cromarty Care Project - There are now has 11 clients. The co-ordinator is standing down and the post will be re-advertised. • Planning - No new applications. <p><u>Diane Brawn</u></p> <ul style="list-style-type: none"> • Black Isle Community Councils (BICC) - DB attended the last meeting in Tore on 8th November. A presentation was given by Fergus Weir of Teclan, whose digital marketing company is one of three commercial companies covering the Black Isle, offering alternative Broadband provision. • Stagecoach buses - (<i>Minute secretary's note: discussed in 6.2</i>) • Ship to Ship Oil Transfers - a variety of opinions were expressed by attendees. • Care Home - concerns about the lack of Black Isle Care Home provision will be raised with HC. • CFPA Annual Public Meeting - the loss of funding from the Beatrice Oil Field and sourcing of alternative income sources was highlighted as well as other future plans. 	<p>EQ</p>

(cont)	<p><u>Jacquie Ross</u></p> <p>9.6</p> <ul style="list-style-type: none"> • Christmas Tree - thanks were expressed to Eric Soften for providing and delivering a tree for the town free of charge. This will be up and lit in time for the CFF weekend. • Middleton Trust - market conditions have resulted in a reduction to the fund's income. Applicants were asked to re-visit their proposals based on this and a decision about the awarding of funds will be made by the end of this week. 	
10	<p><u>Highland Councillors' Reports</u></p> <p><u>Cllr Craig Fraser</u></p> <p>Street Lighting - Lights requiring attention have been fixed. Comment was made about the brightness of the new bulbs installed. These can be changed to soft lit and near to homes, one side can be blacked out to avoid light nuisance.</p>	CF
11	<p><u>Correspondence</u></p> <p>11.1 Heartstone - The Director was unable to attend the November meeting. DB will now ask for a short written report about their project for Members.</p> <p>11.2 CFPA - an invitation received from Joanne Allday for a representative to attend a Public meeting at the Port on Thursday 1st December. JR agreed to go. GM to email Joanne to confirm.</p> <p>11.3 Links Bus Stop - RH was contacted by Colwyn Young whose father built the wooden shelter and knows how to dismantle it carefully for possible re-use. This raises the possibility of re-designing the shelter as opposed to replacing it with a new one. (<i>Minute secretary's note: see item 13, Minutes 29.8.2016</i>). CF to follow up.</p> <p>11.5 Bus Timetable - EQ reported the bus timetable notice board at the Victoria Park has still has not been repaired and the bus timetable illegible. (<i>see item 6.1, Minutes 23.2.2015</i>)</p> <p>11.6 Geese Shooting - EQ had concerns raised by member of the public about the shooting of geese on the Jemimaville bird reserve. Although this is permitted within guidelines, there may be a number of ways the rules are being broken such as shooting at dusk when geese are roosting and the carrying of unbroken guns.</p>	<p>DB</p> <p>GM & JR</p> <p>CF</p> <p>CF</p> <p>EQ</p>

12	<u>AOB</u>	
12.1	• Links Bus shelter - covered under 11.3	
12.2	• Highland Council Equality Outcomes Consultation members agreed that DB will complete this survey from HC on behalf of the C&DCC.	DB
13	Date of Next Meeting Monday 30th January 2017, Hugh Miller Institute, Church Street, Cromarty @ 7.30pm.	
	JR thanked everyone for attending and for their input. The meeting concluded at 8.45 pm.	

Summary of Matters Arising & Action Points

Reference	To whom allocated	Notes
6.1	Craig	Follow up on broken fence around football park
6.4	Estelle	Monitor parking at junction at bottom of Denny
6.5	Craig & Jacquie	Request a new date for meeting with Iain Moncrieff
6.6	Craig	Follow up on broken gate at Townlands
6.7	Estelle	Follow up on C&DCC publication sales on Ebay
6.6	Bryn	Monitor litter levels in the Victoria Park & report back
6.9	Craig	To follow up removal of rose and grave marker.
6.10	Jacquie	Further information from HC regarding future of Alan Square Public Toilets
6.11	Jacquie	Contact Bill Alexander again about soil from school build on Whitedykes site
6.12	Craig	Look at possibility of local contractor carrying out pruning work
6.13	Jacquie	Letter of thanks to Jim Mallows following relocation of tractor storage
6.15	Jacquie	Follow up on proposed Memorial bench
6.16	Jacquie & Rosemarie	Follow up on proposal sent John Nightingale about Links Toilet
6.17	Craig	Follow up issues in his report including serious road maintenance issues on Farness Road
6.18	Craig	Compile full list of issues to be discussed with Iain Moncrieff from HC

6.23	Jacquie	Send notice about closure of Links for CL website
6.25	All	Attend C&DCC Members Emergency Plan training days if possible
6.26	Craig	Follow up on fly tipping at the Red Burn
6.29	Estelle	Continue with updating listings and contacts on CL website and liaise with Kristina
6.34	Jacquie	Update Members when new information available on Albyn Housing field
8.1	Estelle	Communicate Members' agreement on <i>The Sheddie</i> to VH committee.
9.1	Estelle	Communicate Members' decision about HMI spare set of keys
10	Craig	Follow up on any issues raised with street lighting
11.1	Diane	Ask Heartstone for brief report on their project
11.2	Jacquie & Gillian	Jacquie to attend CFPA Public meeting and Gillian to confirm with Joanne Allday
11.3	Craig	Follow up with HC the suggestion to re-design the Links bus shelter and compare costings with the proposed replacement
11.5	Craig	Follow up on repair to bus timetable notice board at the Victoria Park
11.6	Estelle	Await further information and follow up on geese shooting concerns

Appendix A

Agenda item 5

POLICE REPORT 30/10/16 to 28/11/16.

Over the past month there have been a total of 8 calls made to police from persons within the Cromarty beat area. Out of the 8 calls received there were no crimes having occurred although police did attend and provide advice and assistance to members of the public where required. The number of calls received is less than the average amount although is generally in fitting with the time of year. Prior to the Christmas period policing generally goes through a bit of a quieter spell and this has been the case this year.

I have arranged a visit to Cromarty Primary School in December to give the children a talk on road safety prior to them breaking for the Christmas holidays.

As always please let me know if there are any issues raised and I will endeavour to address them in a timely fashion.

PC Calum Reid.

Appendix B
Agenda item 7

<u>Finance Report – Cromarty & District Community Council</u>				
<u>Agenda Item No 7 - Treasurer's Report</u>				
<u>Period: 30/10/16-26/11/16</u>				
<u>General Income</u>				
Highland Council - Mackay seat base	£	250.00		
Less:				
<u>General Expenditure</u>				
Secretarial Services - October	£	50.00		
Increase/Decrease in Accumulated Fund	£	200.00		
<u>Fund Income</u>				
Less:				
<u>Fund Expenditure</u>				
Gala Fund - advance purchases 2017	£	150.00		
Emergency Resilience Fund - defib connection	£	110.41		
Increase/Decrease in Other Funds	£	260.41		
<u>Net Assets</u>				
Bank & Cash in hand balances as at 26/11/16	£	9,570.96		
Total Net Assets at 26/11/2016	£	9,620.96		
<i>Comprising:</i>				
Community Council Accumulated Fund	£	2,187.25		
Provision for Guide Book reprinting	£	290.80		
Seaplane Plinth Fund	£	48.93		
Bonfire Night Fund	£	417.25		
Splash & Dash Fund	£	691.77		
Monday Club Fund	£	650.00		
Community Christmas Fund	£	78.97		
Gala Day Fund	£	4,614.69		
Emergency Resilience Fund	£	285.94		
Defibrillator Fund	£	-		
Open Gardens Fund	£	6.86		
Gluren bij de Buren Fund	£	430.15		
Tractor Operations Fund	-£	81.65		
	£	9,620.96		
Estelle Quick 26/11/16				

Appendix C
Agenda item 8

Cromarty & District Community Council Meeting - 28th November 2016

Agenda Item 8 - Victoria Hall Report

1. **Finances and Bookings** In to the winter season of regular user bookings. Bookings still strong and the finances likewise. As we move in to the colder weather we are reminding users that they must return radiators to full on as a courtesy to other users. Some users are ignoring our guidance over booking conditions and we are having to be stricter in enforcing they maintain fire exit clearances as well as returning the Hall in a condition fit for the next user.

ACTION - Information only, no action required.

2. **Highland Council/Highlife Highland** The Licence to Occupy renewal is still ongoing! Unfortunately still no change from our last report. Di Agnew is now pursuing a resolution on our behalf, but as yet no progress. Highland Council repairs to the Hall are still outstanding!

ACTION - Information only, no action required.

3. **Emergency Resilience Project** All works have now been completed, and suggested dates have been arranged for Council Member training sessions. We should therefore be fully operational before Christmas. The C&DCC snow plough is now in the Hall's new unit and has commenced operations from its new home. Apparently the CCP arranged a competition to name the C&DCC's new storage unit. The winning name was 'THE SHEDDIE'. Please will Members agree that a board can be erected displaying the name 'THE SHEDDIE' on the outside of the unit.

ACTION - Members to confirm their agreement to the naming of the Hall's storage unit, otherwise Information only and no action required.

4. **Public Entertainment Licence** The renewal application is has been delayed, as we discovered that an error had been made in the Highland Council Fire Equipment Contract, resulting in the Hall being excluded from the contractual visits. This has now been rectified and we are booked to receive a visit on Tuesday 29th November. We have completed the necessary Health & Safety and Electrical inspections.

ACTION - Information only, no action required.

5. **Youth Café** No new report this month and we await the result of the Middleton Trust funding application..

ACTION - Information only, no action required.

Alan Plampton

VHMC